

# LEXINGTON SCHOOLS

Pay period start date: 12/21/2021  
 Pay period end date: 1/5/2022

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Jan 20, 2022 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Tuesday	12/21/2021						
Wednesday	12/22/2021						
Thursday	12/23/2021						
Friday	12/24/2021						
Saturday	12/25/2021						
Sunday	12/26/2021						
Monday	12/27/2021						
Tuesday	12/28/2021						
Wednesday	12/29/2021						
Thursday	12/30/2021						
Friday	12/31/2021						
Saturday	1/1/2022						
Sunday	1/2/2022						
Monday	1/3/2022						
Tuesday	1/4/2022						
Wednesday	1/5/2022						

Employee signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours _____	at rate of \$ _____	= \$ _____	
Total Straight-Time hours _____	at rate of \$ _____	= \$ _____	
Total Over-Time hours _____	at rate of \$ _____	= \$ _____	