

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/6/2024

Pay period end date: 3/20/2024

Employee: _____

Any extra hours will be
paid on the
Apr 5, 2024 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	3/6/2024					
Thursday	3/7/2024					
Friday	3/8/2024					
Saturday	3/9/2024					
Sunday	3/10/2024					
Monday	3/11/2024					
Tuesday	3/12/2024					
Wednesday	3/13/2024					
Thursday	3/14/2024					
Friday	3/15/2024					
Saturday	3/16/2024					
Sunday	3/17/2024					
Monday	3/18/2024					
Tuesday	3/19/2024					
Wednesday	3/20/2024					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date