

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/21/2024

Pay period end date: 3/5/2024

Employee: _____

Any extra hours will be
paid on the
Mar 20, 2024 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	2/21/2024					
Thursday	2/22/2024					
Friday	2/23/2024					
Saturday	2/24/2024					
Sunday	2/25/2024					
Monday	2/26/2024					
Tuesday	2/27/2024					
Wednesday	2/28/2024					
Thursday	2/29/2024					
Friday	3/1/2024					
Saturday	3/2/2024					
Sunday	3/3/2024					
Monday	3/4/2024					
Tuesday	3/5/2024					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date