

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 11/6/2026

Pay period end date: 11/20/2026

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Dec 4, 2026 pay date

		In	Out	Total Regular	Total Extra	Grand Total
Friday	11/6/2026					
Saturday	11/7/2026					
Sunday	11/8/2026					
Monday	11/9/2026					
Tuesday	11/10/2026					
Wednesday	11/11/2026					
Thursday	11/12/2026					
Friday	11/13/2026					
Saturday	11/14/2026					
Sunday	11/15/2026					
Monday	11/16/2026					
Tuesday	11/17/2026					
Wednesday	11/18/2026					
Thursday	11/19/2026					
Friday	11/20/2026					
				<b>Total Extra</b>		
				<b>Hourly Rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date