

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/21/2025

Pay period end date: 11/5/2025

Employee: _____

Any extra hours will be
paid on the
Nov 20, 2025 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	10/21/2025					
Wednesday	10/22/2025					
Thursday	10/23/2025					
Friday	10/24/2025					
Saturday	10/25/2025					
Sunday	10/26/2025					
Monday	10/27/2025					
Tuesday	10/28/2025					
Wednesday	10/29/2025					
Thursday	10/30/2025					
Friday	10/31/2025					
Saturday	11/1/2025					
Sunday	11/2/2025					
Monday	11/3/2025					
Tuesday	11/4/2025					
Wednesday	11/5/2025					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date