

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 9/20/2025

Pay period end date: 10/3/2025

Employee: _____

Any extra hours will be
paid on the
Oct 20, 2025 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	9/20/2025					
Sunday	9/21/2025					
Monday	9/22/2025					
Tuesday	9/23/2025					
Wednesday	9/24/2025					
Thursday	9/25/2025					
Friday	9/26/2025					
Saturday	9/27/2025					
Sunday	9/28/2025					
Monday	9/29/2025					
Tuesday	9/30/2025					
Wednesday	10/1/2025					
Thursday	10/2/2025					
Friday	10/3/2025					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date