

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 2/6/2026

Pay period end date: 2/20/2026

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Mar 5, 2026 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	2/6/2026					
Saturday	2/7/2026					
Sunday	2/8/2026					
Monday	2/9/2026					
Tuesday	2/10/2026					
Wednesday	2/11/2026					
Thursday	2/12/2026					
Friday	2/13/2026					
Saturday	2/14/2026					
Sunday	2/15/2026					
Monday	2/16/2026					
Tuesday	2/17/2026					
Wednesday	2/18/2026					
Thursday	2/19/2026					
Friday	2/20/2026					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date