

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 1/6/2026

Pay period end date: 1/20/2026

Employee: _____

Any extra hours will be
paid on the
Feb 5, 2026 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	1/6/2026					
Wednesday	1/7/2026					
Thursday	1/8/2026					
Friday	1/9/2026					
Saturday	1/10/2026					
Sunday	1/11/2026					
Monday	1/12/2026					
Tuesday	1/13/2026					
Wednesday	1/14/2026					
Thursday	1/15/2026					
Friday	1/16/2026					
Saturday	1/17/2026					
Sunday	1/18/2026					
Monday	1/19/2026					
Tuesday	1/20/2026					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date