

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 12/20/2025

Pay period end date: 1/5/2026

Employee: _____

Any extra hours will be
paid on the
Jan 20, 2026 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	12/20/2025					
Sunday	12/21/2025					
Monday	12/22/2025					
Tuesday	12/23/2025					
Wednesday	12/24/2025					
Thursday	12/25/2025					
Friday	12/26/2025					
Saturday	12/27/2025					
Sunday	12/28/2025					
Monday	12/29/2025					
Tuesday	12/30/2025					
Wednesday	12/31/2025					
Thursday	1/1/2026					
Friday	1/2/2026					
Saturday	1/3/2026					
Sunday	1/4/2026					
Monday	1/5/2026					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date