

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 7/4/2025

Pay period end date: 7/18/2025

Employee: _____

Any extra hours will be
paid on the
Aug 5, 2025 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	7/4/2025					
Saturday	7/5/2025					
Sunday	7/6/2025					
Monday	7/7/2025					
Tuesday	7/8/2025					
Wednesday	7/9/2025					
Thursday	7/10/2025					
Friday	7/11/2025					
Saturday	7/12/2025					
Sunday	7/13/2025					
Monday	7/14/2025					
Tuesday	7/15/2025					
Wednesday	7/16/2025					
Thursday	7/17/2025					
Friday	7/18/2025					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date