

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/6/2023

Pay period end date: 10/20/2023

Employee: _____

Any extra hours will be
paid on the
Nov 3, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	10/6/2023					
Saturday	10/7/2023					
Sunday	10/8/2023					
Monday	10/9/2023					
Tuesday	10/10/2023					
Wednesday	10/11/2023					
Thursday	10/12/2023					
Friday	10/13/2023					
Saturday	10/14/2023					
Sunday	10/15/2023					
Monday	10/16/2023					
Tuesday	10/17/2023					
Wednesday	10/18/2023					
Thursday	10/19/2023					
Friday	10/20/2023					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date