

# LEXINGTON SCHOOLS

Pay period start date: 12/21/2023  
 Pay period end date: 1/5/2024

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Jan 19, 2024 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Thursday	12/21/2023						
Friday	12/22/2023						
Saturday	12/23/2023						
Sunday	12/24/2023						
Monday	12/25/2023						
Tuesday	12/26/2023						
Wednesday	12/27/2023						
Thursday	12/28/2023						
Friday	12/29/2023						
Saturday	12/30/2023						
Sunday	12/31/2023						
Monday	1/1/2024						
Tuesday	1/2/2024						
Wednesday	1/3/2024						
Thursday	1/4/2024						
Friday	1/5/2024						

Employee signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours _____ at rate of \$ _____ = \$ _____
Total Straight-Time hours _____ at rate of \$ _____ = \$ _____
Total Over-Time hours _____ at rate of \$ _____ = \$ _____