

LEXINGTON SCHOOLS

Pay period start date: 11/21/2025
Pay period end date: 12/5/2025

Employee: _____

Any extra hours worked will
be paid on the
Dec 19, 2025 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Friday	11/21/2025						
Saturday	11/22/2025						
Sunday	11/23/2025						
Monday	11/24/2025						
Tuesday	11/25/2025						
Wednesday	11/26/2025						
Thursday	11/27/2025						
Friday	11/28/2025						
Saturday	11/29/2025						
Sunday	11/30/2025						
Monday	12/1/2025						
Tuesday	12/2/2025						
Wednesday	12/3/2025						
Thursday	12/4/2025						
Friday	12/5/2025						

Employee signature

Date

Supervisor signature

Date

FOR TREASURER'S OFFICE USE ONLY

Total Substitute hours _____ at rate of \$ _____ = \$ _____

Total Straight-Time hours _____ at rate of \$ _____ = \$ _____

Total Over-Time hours _____ at rate of \$ _____ = \$ _____