

LEXINGTON SCHOOLS

Pay period start date: 12/20/2025
Pay period end date: 1/5/2026

Employee: _____

Any extra hours worked will
be paid on the
Jan 20, 2026 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	12/20/2025						
Sunday	12/21/2025						
Monday	12/22/2025						
Tuesday	12/23/2025						
Wednesday	12/24/2025						
Thursday	12/25/2025						
Friday	12/26/2025						
Saturday	12/27/2025						
Sunday	12/28/2025						
Monday	12/29/2025						
Tuesday	12/30/2025						
Wednesday	12/31/2025						
Thursday	1/1/2026						
Friday	1/2/2026						
Saturday	1/3/2026						
Sunday	1/4/2026						
Monday	1/5/2026						

Employee signature _____ Date _____

Supervisor signature _____ Date _____

FOR TREASURER'S OFFICE USE ONLY

Total Substitute hours _____ at rate of \$ _____ = \$ _____

Total Straight-Time hours _____ at rate of \$ _____ = \$ _____

Total Over-Time hours _____ at rate of \$ _____ = \$ _____