

EARLY DISMISSAL REQUEST

I request that my child _____ be permitted to be leave school at the end of sixth period every day. Sixth period ends at 1:47 pm on regular school days and at 12:57 pm on one-hour early release days.

Early dismissal is a privilege, not a right, and is contingent upon all the following:

1. The student is a **junior** or **senior** with a 7th period study hall.
2. The student may forfeit their early dismissal should they enter medical status.
3. Students will provide their own transportation.
4. The student must have passing grades in all subjects in the preceding grading periods. (This includes the previous grading period from the previous year.)
5. The student has successfully completed all credit recovery courses.
6. Students may forfeit their early dismissal should they commit any suspendable violation of school rules.
7. Students will leave school immediately after their 6th period class and may not return to school until 2:40 pm on regular school days or 1:40 pm on one-hour early release days.
8. No student will be granted an early dismissal until an administrator or the attendance secretary verbally verifies receipt of this form with a parent or guardian.
9. Administration or the attendance secretary will notify students when their early dismissal begins and, for whatever reason, ends.

Early dismissal students will be expected to leave the building and school grounds immediately after 6th period and are not to return until school has ended, even if they are involved in an after-school activity. Exceptions to any part of this policy must be approved by the principal.

I understand the policy regarding early dismissal as noted in the Student Handbook. **I also understand that the early dismissal will not begin until this form has been submitted and I speak with the attendance secretary or an administrator at the high school.**

Parent/Guardian (please print name)

Parent/Guardian Signature

Date

Phone

