

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 4/21/2020

Pay period end date: 5/5/2020

Employee: _____

Any extra hours will be
paid on the
May 20, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	4/21/2020					
Wednesday	4/22/2020					
Thursday	4/23/2020					
Friday	4/24/2020					
Saturday	4/25/2020					
Sunday	4/26/2020					
Monday	4/27/2020					
Tuesday	4/28/2020					
Wednesday	4/29/2020					
Thursday	4/30/2020					
Friday	5/1/2020					
Saturday	5/2/2020					
Sunday	5/3/2020					
Monday	5/4/2020					
Tuesday	5/5/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date