

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/6/2020

Pay period end date: 3/20/2020

Employee: _____

Any extra hours will be
paid on the
Apr 3, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	3/6/2020					
Saturday	3/7/2020					
Sunday	3/8/2020					
Monday	3/9/2020					
Tuesday	3/10/2020					
Wednesday	3/11/2020					
Thursday	3/12/2020					
Friday	3/13/2020					
Saturday	3/14/2020					
Sunday	3/15/2020					
Monday	3/16/2020					
Tuesday	3/17/2020					
Wednesday	3/18/2020					
Thursday	3/19/2020					
Friday	3/20/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date