

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/6/2020

Pay period end date: 2/20/2020

Employee: _____

Any extra hours will be
paid on the
Mar 5, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	2/6/2020					
Friday	2/7/2020					
Saturday	2/8/2020					
Sunday	2/9/2020					
Monday	2/10/2020					
Tuesday	2/11/2020					
Wednesday	2/12/2020					
Thursday	2/13/2020					
Friday	2/14/2020					
Saturday	2/15/2020					
Sunday	2/16/2020					
Monday	2/17/2020					
Tuesday	2/18/2020					
Wednesday	2/19/2020					
Thursday	2/20/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date