

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/6/2019

Pay period end date: 2/20/2019

Employee: _____

Any extra hours will be
paid on the
Mar 5, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	2/6/2019					
Thursday	2/7/2019					
Friday	2/8/2019					
Saturday	2/9/2019					
Sunday	2/10/2019					
Monday	2/11/2019					
Tuesday	2/12/2019					
Wednesday	2/13/2019					
Thursday	2/14/2019					
Friday	2/15/2019					
Saturday	2/16/2019					
Sunday	2/17/2019					
Monday	2/18/2019					
Tuesday	2/19/2019					
Wednesday	2/20/2019					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date