



Lexington Local School District 2020-21 Back-to-School Plan



Lexington Students and Families, We are extremely excited to welcome our students and staff back to school for the 2020-21 school year and to be able to do so in a face-to-face manner. Thank you for your patience as the staff and administration has been working diligently to plan for the year ahead.

As our plan was constructed, we have taken into consideration guidelines from the Center for Disease Control, the Ohio Department of Health, the Governor of Ohio, and the Richland Public Health Department. It is our intent to provide a strong learning environment and options for our students while taking the necessary precautions to reopen safely and responsibly, taking into consideration the health and well-being of our students and our staff.

We need your help! A safe and responsible reopening will require a team effort from our staff and administration, our students and their families, and the entire Lexington Community. We are asking every family to closely monitor their own health and to be supportive of the new procedures as we work through the inconveniences and difficulties that come along with the COVID pandemic. This reopening guide is designed to give you an overview of the plans that have been put in place as we begin the 2020-21 school year. Please keep in mind that we are in a very fluid situation and that this plan can be superseded by local and state mandates at any time. Thank you for your understanding of, and assistance with, the reopening plan.

Jeremy Secrist, Superintendent

Lexington Local Schools Promise

OUR PROMISES TO YOU

- Classroom desks will be spaced to the extent possible to allow for maximum social distancing.
- Social distancing reminders and traffic patterns will be placed throughout our schools.
- Hand sanitizing stations will be located in each classroom, all offices, and at entrances to the building.
- Students will have their temperatures taken as they enter their building each school day.
- Students and staff will wear face coverings to maximize protection.
- Our staff is encouraged to maintain physical distancing as much as possible while working.
- We have made changes to our daily procedures to mitigate the risk of COVID-19 for all of our students, families, and our staff.

YOUR PROMISES TO US

- If your child is experiencing any symptoms of COVID-19 please keep your child at home.
 - symptoms include: fever, cough, chills, muscle pains, loss of taste / smell, or shortness of breath, please help us keep everyone safe and contact your local medical professional.
- If you or anyone in your home has been exposed to COVID-19 please keep your child at home and contact your health care provider.
- We request that students adhere to social distancing, face covering, and hand washing/sanitizing practices that have been put in place to protect you, our students, and our staff.
- We ask that you respect the request of any Lexington staff member or administrator who is monitoring the COVID-19 procedures. Our staff is trained to enforce new protocols.

MINUTEMAN BACK-TO-SCHOOL PLEDGE

Follow these FOUR steps:

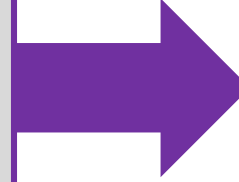
- 1 COMPLETE DAILY **WELLNESS** CHECKS
- 2 **WASH** YOUR HANDS.
- 3 **WEAR** A MASK.
- 4 **WATCH** YOUR DISTANCE.



ALL FOUR One Minuteman Family

Lexington Local School District 2020-21 Back-to-School Plan

Option A -Students in-person and in buildings daily with safety protocols. Teachers and students will utilize Schoology and Google Classroom with additional content and materials.



When deemed necessary, students will move to remote learning utilizing Schoology/Google Classroom and Google Meet or Zoom*.

*The decision to move to remote learning can be placed into effect at any time through action of Richland Public Health Department or the Governor.



Back-to-School Plan Correlation to the Ohio County Alert System (Option A only)

Level 1, Yellow: We will follow our Back-to School Plan
Required Face Covering K-12

Level 2, Orange: We will follow our Back-to-School Plan
Required Face Covering K-12

Level 3, Red: We will follow our Back-to-School Plan
Required Face Covering K-12

Level 4, Purple: We will close school and Remote Learning will be implemented.

Option B –Lexington Digital Academy (LDA) Students at home daily for individual online learning with support. This commitment will be through the end of the first semester (7-12 December; K-6 January). These students will only follow the country alert system if they come into school for an in-person course.

This plan was developed in collaboration with the Richland County Health Department and other Richland County School Districts. This plan will be updated regularly in accordance with state and local guidance and is subject to change at any time.

Remote Learning at Level 4 Purple, or when deemed necessary: Option A students only

Parents/Caregivers Expectations:

- Monitor student progress on coursework.
- Develop a “school schedule” to keep routines in place for students while working from home.
- Communicate questions and concerns immediately to staff.

Student Expectations:

- Remote learning will be much more effective and regimented, and expectations will be much higher than they were during the spring closure.
 - The district grading scale will be used.
- Follow a regular “school schedule” to keep routines in place while working from home. Communicate questions and concerns immediately to teachers.
- Participate in virtual sessions with teachers as scheduled.
- Complete lesson and assignments according to teacher timelines.

School Expectations:

- Will prepare students for remote learning during the first few weeks of schools to be much better prepared for a school closure. Create lessons that are engaging for students using a variety of strategies.
- Be available during school hours.
- Use Google classroom (K-3) and Schoology (4-12) as the platform for all assignments, links to resources, etc.
- Grade work in a timely manner and provide feedback to students on assignments. Ensure each family has a device and internet access at home. A plan to provide each student with a device is in process, but we are waiting for our Chromebook order to arrive.
- Monitor and assist teachers in the delivery of content for students.
- Implement appropriate grading procedures.
- Provide help desk assistance when technology issues occur.

Facial Covering Guidelines (i.e. cloth masks, N-90 or N-95 masks, or surgical masks)- Levels 1 and 2

The below guidance will go into effect when the statewide mask mandate is lifted. In order to open safely and responsibly for all students, staff, families, and the community, we will be following the facial covering requirements and recommendations of the Ohio Department of Health and the Ohio Department of Education while in Risk Levels One (Yellow) and Two (Orange).

Students:

- **Bus:** Due to the inability to provide distancing, all students (PreK-12) who ride the school bus, will be required to wear a mask while on the bus.
- **Arrival, Dismissal, Class Changes and Transition Time:** Due to large numbers of students and staff in the hallways during arrival, dismissal, class changes and transition time, all students (PreK-12) will be required to wear a mask during these times.
- **Class Time:** Students in grades 3-12 will be required to wear a mask at all times under Level 3 Red, except during mask breaks, which will be provided during the school day. Students (PreK-2) are not required to wear a face covering while they are at their desk in the classroom although they are welcome and encouraged to do so. When working in close contact with the teacher or while participating in an activity where distancing is not possible, a mask will be required.

8/28/2020

Students continued:

- **Medical Issues:** If your child has a documented medical issue that prohibits them from being able to comply with the face covering expectations, please contact the building principal, and accommodations will be made.
- Parents are responsible for providing their child with a mask. If it is impossible for you to provide a mask, please contact your child's building principal.

Staff:

- All staff members will be required to wear a mask while at work. Staff members may remove their mask only when they are working in an isolated setting. If a mask is not medically appropriate for a staff member, or makes performing their contracted work impossible, a face shield may be substituted; examples of this would include staff instructing reading/phonics, speech pathologists and foreign language instructors.

Classroom Expectations

Parents/Caregivers Expectations:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or who do not feel well should stay home.
 - Please do not administer fever reducing medicine to your student and send them to school.
- Provide a mask for your student to wear when required.

Student Expectations:

- Wear a mask during all required times.
- If you become ill at school, alert your teacher immediately.
- Maintain maximum physical distance from peers whenever possible.
- Wash hands or use hand sanitizer upon entering all classrooms.

School Expectations:

- Provide mask breaks; not to exceed 10 minutes, with appropriate distancing, when deemed necessary by the teacher.
- Ensure classroom setup of desks provides physical distancing for students as much as possible.
- Ensure students maintain physical distancing whenever possible.
- Eliminate shared classroom materials as much as possible.
- Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.
- Sanitize classrooms as frequently as possible.
- Sanitize classrooms (Pre-K and K) between AM and PM classes.
- Ensure Lunch Room is disinfected between lunch periods/grade levels.
- Provide hand sanitizer stations in all classrooms and common areas.

Hallways and Common Areas

Parents/Caregivers Expectations:

- Provide a mask for your student to wear when required.
- Provide your student with a water bottle as water bottle fountains will be touchless.

Student Expectations:

- Wearing a mask when required.
- Report immediately to your designated area upon arrival to school.
- Carry a water bottle as water bottle fountains will be touchless.
- Follow all signage in the hallways and common areas.
- When possible, stay to the right when traveling down hallways and using stairs.

School Expectations:

- Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.
- Ensure proper signage is installed in hallways and common areas.
- Ensure supplies are readily available for custodians and staff.
- Implement staggered dismissal times if necessary to maximize physical distancing and student safety.
- Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks.

Drop-off, Pick-up, and Visitors

Parents/Caregivers Expectations:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F or who do not feel well should stay home.
- Provide a mask for your student to wear on the bus and while at school as required.
- Limit visits to school as much as possible.
- Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100°F or showing other symptoms.
- Follow posted guidelines and read all signage before entering the building.
- Wearing a mask is required when entering the building.

Student Expectations:

- Wearing a mask is required when entering, exiting, or moving around the building.
- Report directly to your assigned classroom/area upon arrival to school.
- Maintain maximum physical distancing from peers whenever possible in hallways, common areas, offices, etc.

School Expectations:

- Supervise hallways and common areas to ensure students are reporting immediately to assigned class and not congregating in hallways or common areas.
- Ensure adequate supervision is available upon arrival of students and in designated common areas.
- Ensure proper signage is installed in hallways and common areas.
- Ensure supplies are readily available for custodians and staff.
- Ensure designated doors are propped open at arrival and dismissal.
- Ensure designated doors are closed after arrival and dismissal.
- Eliminate parent and community volunteers to ensure safety and health of students and staff.
- Implement staggered dismissal times if necessary to maximize physical distancing and student safety.
- Ensure that all students and staff have their temperatures taken daily and communicate procedures to all stakeholders.
- Disinfect/Sanitize common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks.

Bus Transportation

Parents/Caregivers Expectations:

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F must stay home.
- Provide a mask for your student to wear on the bus and while at school when required. If you cannot provide a mask, please contact your child's school.
- Coordinate with the bus garage on one consistent pick-up and drop-off location when applicable.

Student Expectations:

- Maintain appropriate physical distances while at the bus stop, upon arrival, and while entering the building.
- Sit two per seat on the bus and sit in your assigned seat. When applicable siblings/family groups will be required to sit together on the bus.
- Remain seated, facing forward while riding the bus.
- Weather permitting, keep windows cracked for fresh air.
- Load the bus by filling the back seats first and moving forward, following driver's guidelines.

School Expectations:

- Drivers will wear a mask or face shield while students are on the bus.
- Provide reminders to students of bus expectations- two per seat, wearing masks, seated facing forward.
- In times in which students need to be three per seat it will be the last 15 minutes of the route*
- Ensure the bus is disinfected following outlined safety protocols.
- Reduce the number of transfers and overall time on buses for students.
- Monitor drop off and dismissal to ensure students do not congregate in groups.

Meetings and Conferences

Parents/Caregivers Expectations:

- All meetings will take place via phone or using a virtual platform unless in-person meeting is necessary.
- In person meetings should follow appropriate physical distancing protocols, and it is required masks be worn when entering, exiting, and moving around the building.
- Conduct a personal health screening prior to coming to a school building, and do not come if you are running a fever higher than 100°F or showing other symptoms.

School Expectations:

- When possible, plan and attend meetings from the classroom using video technology.
- Provide parents/caregivers with options for phone or video conferencing or for in-person, when necessary.
- Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held.
- Ensure physical space used for meetings allows for distancing guidelines.
- Clean and disinfect rooms after meetings or provide materials for cleaning and disinfecting to take place.

Student Expectations:

- Participate in meetings as requested by parents/caregivers or school staff.
- Follow physical distancing protocols.
- Wearing a mask is required when entering the meeting, exiting the meeting, or when moving around the building to attend the meeting.



Health Services

Parents/Caregivers Expectations:

- Conduct a student wellness check, including temperature, prior to sending a student to school. Students with temperatures over 100°F should stay home until fever free for 24-48 hours (without use of any medication to control fever), and no less than 10 days from symptom onset. The 10 days from symptom onset may be waived if a release from a physician is provided to the school.
- Provide a mask for your student to wear when required.
- Ensure contact information is up to date in the event the nurse needs to contact home.
- Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms.
- Parents are asked to pay particularly close attention to symptoms and err on the side of caution when deciding to send students to school.
- Parents are asked to notify the school immediately if their child tests positive for COVID-19.

Student Expectations:

- Use designated entrances and exits to the office.
- Follow physical distancing protocols as much as possible when in the office.
- Wearing a mask is required when in or moving around the clinic.
- Wearing a mask is required if a student is determined to have a fever or other symptoms.

School Expectations:

- Wear a mask when working individually with students.
- Ensure physical distancing protocols are followed whenever possible.
- Isolate students who are showing symptoms to a separate area away from other students already in clinic.
- Ensure that the clinic is disinfected immediately following a student entering who is exhibiting symptoms and that the isolation area is disinfected once students have left the building.
- Ensure doors to the clinic are open to minimize use of door handles and to ensure maximum air flow to the area. Install barriers as needed to protect employees working in the nurse's office. Ensure proper signage is installed.
- Ensure regular cleaning and disinfecting takes place in the office area.
- Ensure seating areas are physically distanced.
- Ensure the student isolation area is properly supervised when in use.
- Work closely with the Richland Public Health Department on appropriate steps to take should a staff member or student be confirmed in having COVID-19. All contact tracing will be done through the Richland Public Health Department.
- Disinfect clinic based on schedule provided by school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc.

Restrooms

Parents/Caregivers Expectations:

- Provide a mask for your student to wear when required.

Student Expectations:

- Wearing a mask is required when in hallways and in restrooms. Follow all signage in the hallways, common areas and restrooms.
- Follow signage regarding number of students allowed in restroom at one time.
- When possible, stay to the right when traveling down hallways and using stairs to get to restrooms.
- Wash hands before leaving the restroom.

School Expectations:

- Ensure proper signage is installed in hallways, restrooms, and common areas.
- Ensure supplies are readily available for custodians.
- Ensure limited numbers of students are in restrooms at the same time. Implement measures such as closing sinks or urinals when necessary to allow for appropriate physical distancing.
- Disinfect restrooms based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks.

Lunches and Cafeteria

Parents/Caregivers Expectations:

- Provide a mask for your student to wear at school when required.
- Limit visits to school as much as possible including visits to drop off forgotten items.

Student Expectations:

- Wearing a mask is required when in line or moving around the cafeteria.
- Sit in designated seats/areas as instructed per building.
- If bringing a packed lunch, report immediately to your designated seating area.
- When possible, stay to the right when traveling down hallways and using stairs.
- Follow physical distancing guidelines as much as possible when in line and in the serving areas.
- Wash hands or use hand sanitizer before and after lunch.
- Once finished with lunch, dispose of trash and proceed to recess (elementary), or designated area (secondary).

School Expectations:

- Supervise designated eating areas to ensure students are physically distanced as best as possible.
- Staff wear a mask when circulating around designated eating areas.
- Use staggered dismissal to ensure physical distancing at the end of lunch.
- Ensure proper signage is posted in designated eating areas. Add additional seating areas as needed to ensure proper physical distancing.
- Ensure supplies are readily available for custodians.
- Cafeteria staff will wear masks or shields while preparing and serving food.
- Meals will be “grab-n-go” style as often as possible, allowing students to quickly obtain meals and remain physically distanced to the extent possible.
- Cashiers will enter purchased lunches in computer system so students will not be using a pin-pad.

Office

Parents/Caregivers Expectations:

- Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100 °F or showing other symptoms.
- Please contact office by phone before entering building.
- Wearing a mask is required when entering, exiting, and moving around the office/building.
- In-person office visits should follow appropriate physical distancing protocols.

Student Expectations:

- Use designated entrances and exits to the office.
- Follow physical distancing protocols as much as possible when in the office.
- Wearing a mask is required when in or moving around the office.

School Expectations:

- Wearing a mask is required when moving around the office area.
- Monitor and control the number of people in the office at any one time.
- Ensure physical distancing protocols are followed as much as possible when in-person meetings are held.
- Install barriers to protect employees working in the main office. Eliminate community and parent volunteers to ensure safety of all students.
- Ensure proper signage is installed in the office and leading into the office.
- Ensure regular cleaning and disinfecting takes place in the office area.
- Ensure seating areas are properly physically distanced.
- Disinfect office based on schedule provided by school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc.

Lexington Digital Academy (LDA): Option B

What is the Lexington Digital Academy (LDA)?

- The LDA is in its 6th year of operation. Students will utilize the LDA instructional software platform (Edgenuity K-12) to access all their courses.
- All courses for K-5 are completed through Edgenuity and daily pacing guides are provided so parents can help their children stay on pace with their daily learning goals. Lexington staff members will provide support for students and check in on a scheduled basis.
- Courses are individually paced for each student. This includes prescriptive testing in grades 6-12 which allows students to test out of content in which they already have mastery. Courses are also completed independently. Students are not part of a larger cohort and are able to complete coursework early. Students are able to move onto additional courses if/when ready.



What kind of courses does the LDA offer?

- All courses offered in Lexington buildings are offered in the LDA. These courses have been vetted by Lexington educators and are appropriately rigorous.
- Credit Acceleration, Credit Recovery, and additional elective courses not offered in the district (American Sign Language, German, Coding, etc.) are available as well. This excludes College Credit Plus (CCP) and dual enrollment courses at the High School.

How are grades reported in the LDA?

- Grades are reported as a "Pass" or "Fail" for each marking period. Students will earn the "Pass" through maintaining all pacing and attendance requirements.