

Lexington

Staff Update

April 13, 2018

From the office of the Treasurer...

All Staff

- **The deadline to submit 2017-18 requisitions for purchase orders is April 27th**; everything should be submitted to your principal or supervisor for end-of-year purchases.
- When submitting **requisitions**, please remember to include the appropriate **account codes** to help ensure intended funds are properly used for the purchase. Any questions regarding account codes can be directed to building secretaries or the Treasurer's Office.
- ***Reminder*** As applicable, you may check out a Wal-Mart card from the Treasurer's office if you need to make a school purchase. First, make sure you have a valid purchase order. Second, sign out the card. Third, make the purchase, and then return the card and signed receipt the next day. For any purchases made with the Wal-Mart card or otherwise on account, please ensure signed receipts are submitted to the Treasurer's Office the next business day.

Student Activity Advisors

Just a reminder that for any planned or completed student activity fundraisers, please complete a Fundraiser Report for the fundraiser. These reports should be completed for estimates prior to the anticipated fundraiser and completed for actual results after the completion of the fundraiser.

Thank you again for all you do to ensure the success of the various student activities throughout the District.



GO LEX!!!!

Facilities Communications:

Facilities Meetings

On **April 10, 2018**, District officials met with **representatives from the OFCC** to gain further information regarding the District's current equity rank as well as to obtain information on the timing for OFCC funds to become available for our District. The representatives from OFCC indicated that any delay in the District obtaining voter approval for our local share would further delay the availability of OFCC funding for our District.

On **April 10, 2018, at 6:30 pm**, the **Board of Education** held a work session to discuss the information gathered from the OFCC. Based on the information gathered from the meeting with OFCC, the Board determined that proceeding with the November 2018 ballot issue would be the best option for the District, community, and students.

On **Monday, April 23, 2018, at 7:00 pm** a **Community Facilities Meeting** will be held in the high school auditorium to explain and discuss the information gathered from OFCC and the District's current status in the process.

On **Monday, May 14, 2018, at 6:30 pm** in the high school library, a **Facilities Finance Committee Meeting** is scheduled to further discuss and determine the best available financing options for recommendation to the Board.

Useful? Information:

Fun Facts About Spring (In honor of today's weather!)

- The first day of spring is called the **vernal equinox**;
- On the first day of spring, the **sunrise and sunset** are about **12 hours apart** everywhere on earth;
- If you stand at the **equator** on the **first day of spring**, you'll see the sun pass directly overhead. This happens only twice a year – the first day of **spring** and the first day of **autumn**;
- If you stand in **Ohio** on the first day of spring, you will most likely be **hit by snowflakes!!!:-)**

Have a GREAT Friday the 13th!!!!